

# authority for non signatories to access school finance account details

|                       |                      |
|-----------------------|----------------------|
| <b>Member Details</b> |                      |
| Member Number         | <input type="text"/> |
| School Name           | <input type="text"/> |

This is to confirm that the names listed below are not signatories to the above account, but are authorised to request statements, obtain maturity information, account balances and transaction details.

|          |                      |               |  |
|----------|----------------------|---------------|--|
| Name     | <input type="text"/> | Date of Birth | <input type="text"/> / <input type="text"/> / <input type="text"/> |
| Position | <input type="text"/> |               |  |

|          |                      |               |  |
|----------|----------------------|---------------|--|
| Name     | <input type="text"/> | Date of Birth | <input type="text"/> / <input type="text"/> / <input type="text"/> |
| Position | <input type="text"/> |               |  |

**Privacy Information**

**What information can be disclosed?**  
The Privacy Act allows Victoria Teachers Mutual Bank and other applicable persons to disclose personal information about you when related to the primary purpose for which it was collected.

Your sensitive information (e.g. membership of a professional or trade association) may also be disclosed where relevant to the purposes for collecting it.

**Why do we obtain information?**  
Before, during or after the provision of our products and services to you, we may obtain your personal information for the purpose of providing products and services to you and managing our business. If you do not provide us with the personal information that we request, we may not be able to consider your application or provide other services.

**Who can give or obtain information?**  
For the purpose of providing products and services to you and managing our business, we may give your information to:

- External service providers to us, such as organisations which we use to verify your identity, payment systems operators, mailing houses and research consultants;
- Insurers and re-insurers, where insurance is provided in connection with our services to you;
- Superannuation funds, where superannuation services are provided to you;
- Debt collection agencies or credit reporting bodies, if you have not repaid a loan or debt as required;
- Our professional advisors, such as accountants, lawyers and auditors;
- Your representative, for example, lawyer, mortgage broker, financial advisor or attorney, as authorised by you;
- Government and regulatory authorities, if required or authorised by law; or
- Obtain personal information about you from your employer and any referees that you may provide.

**Overseas disclosures**  
We may disclose your personal information overseas. The countries where we are likely to disclose your personal information include the United States of America and countries within Europe. However, if we do disclose this information outside Australia, we will do so on the basis that the information will be used only for the purposes set out in this section.

**Personal information about third parties**  
You represent that, if at any time you supply us with personal information about another person (for example a referee), you are authorised to do so; and you agree to inform that person who we are, how to contact us, and how to obtain our Privacy Policy, and that we will use and disclose their personal information for the purposes set out in the Notice and that they can gain access to that information by contacting us.

**Security, privacy policy, and marketing preferences**

**Security**  
We take all reasonable steps to ensure that all your personal information held by us (on our website or otherwise), is protected from misuse, interference and loss, and from unauthorised access, disclosure or modification.

**Privacy Policy**  
Our Privacy Policy located on our website at [victreach.com.au](http://victreach.com.au) provides additional information about how we handle your personal information. It sets out how you can ask for access to personal information we hold about you and seek correction of that information. It also explains how you can complain about a breach of the Privacy Act or the Credit Reporting Privacy Code and how we will deal with your complaint. We will give you a copy of our Privacy Policy on request.

**Marketing preferences**  
We may use information about you to inform you about products and services (unless you ask us not to). We may do so even if you are on the Do Not Call Register.

(c) Copyright exists in this document

Please sign over the page

I / We certify the details on this form to be true, and apply for this product / service in accordance with all Terms & Conditions (and any amendments or additions made to them) as detailed in the Terms and Conditions.

|                        |  |                         |  |
|------------------------|--|-------------------------|--|
| <b>First Signatory</b> | <input type="text"/>   | <b>Second Signatory</b> | <input type="text"/>   |
| <b>Date</b>            | <input type="text"/> / <input type="text"/> / <input type="text"/> | <b>Date</b>             | <input type="text"/> / <input type="text"/> / <input type="text"/> |

Refer to the Terms and Conditions available at our branches, on our website [victeach.com.au](http://victeach.com.au) or by contacting us on **1300 654 822**. These documents should be considered before acquiring a product.

**Please note:** The persons nominated on this authority cannot request withdrawals, transfers or a password for Internet Banking.

**Office Use Only**

Date Altered

Operator Name

MSID037 030315