

school change of signatory(ies)

Member Details
Member Number

Account Name

Contact Details

If you have changed any address or contact details, please contact one of our Member Service Consultants on **1300 654 822**.

Email Address

Telephone

Delete Signatories
Name of Signatories to be deleted from the account

Position Held	Full Given Name(s)	Surname	Signature
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Account Services

The following services are available to signatories of School Account(s):

- Internet Banking and Phone Banking (Please contact the Mutual Bank to register for these services)
- Deposit Book – enables you to make deposits into your School Account via the Commonwealth Bank branches
(Please tick if you would like a Deposit Book)

New Signatories

If adding in excess of two New Signatories, please photocopy this section prior to completing.

Details of New Signatory 1
Existing Mutual Bank Member Number (if applicable)

 Mr / Mrs / Miss / Ms

Surname

Full Given Names

Date of Birth
 / /
Residential Address

Postal Address

Email Address

Occupation

Telephone
Mobile

Home

Work

I am a member of the School Council and have been approved by Council as a signatory

Position Held

Are you a permanent resident of Australia? Yes No

Are you a citizen of any country other than Australia? Yes No

If yes, please list all countries of citizenship

Are you required to pay tax in any country other than Australia? Yes No

If yes, please state all countries where tax is payable

Details of New Signatory 2
Existing Mutual Bank Member Number (if applicable)

 Mr / Mrs / Miss / Ms

Surname

Full Given Names

Date of Birth
 / /
Residential Address

Postal Address

Email Address

Occupation

Telephone
Mobile

Home

Work

I am a Member of the School Council and have been approved by Council as a signatory Position Held

Are you a permanent resident of Australia? Yes No

Are you a citizen of any country other than Australia? Yes No

If yes, please list all countries of citizenship

Are you required to pay tax in any country other than Australia? Yes No

If yes, please state all countries where tax is payable

Politically Exposed Person

A Politically Exposed Person is an individual or immediate family member, or close associate of the individual who holds, or has held a prominent public position either domestically or internationally in a government body or an international organisation. For example heads of state, country or government, senior politicians, government or political party officials, judicial or military officials, senior foreign representative, ambassador or high commissioner, central bank governor, directors or senior executives of any state enterprise or of international organisations. With regard to the above definition, do you believe yourself, a member of your immediate family or a close associate, to be a Politically Exposed Person?

Signatory 1 Yes No Signatory 2 Yes No Signatory 3 Yes No Signatory 4 Yes No

Privacy Information

What information can be disclosed?

The Privacy Act allows Victoria Teachers Mutual Bank and other applicable persons to disclose personal information about you when related to the primary purpose for which it was collected.

Your sensitive information (e.g. membership of a professional or trade association) may also be disclosed where relevant to the purposes for collecting it.

Why do we obtain information?

Before, during or after the provision of our products and services to you, we may obtain your personal information for the purpose of providing products and services to you and managing our business. If you do not provide us with the personal information that we request, we may not be able to consider your application or provide other services.

Who can give or obtain information?

For the purpose of providing products and services to you and managing our business, we may give your information to:

- External service providers to us, such as organisations which we use to verify your identity, payment systems operators, mailing houses and research consultants;
- Insurers and re-insurers, where insurance is provided in connection with our services to you;
- Superannuation funds, where superannuation services are provided to you;
- Debt collection agencies or credit reporting bodies, if you have not repaid a loan or debt as required;
- Our professional advisors, such as accountants, lawyers and auditors;
- Your representative, for example, lawyer, mortgage broker, financial advisor or attorney, as authorised by you;
- Government and regulatory authorities, if required or authorised by law; or
- Obtain personal information about you from your employer and any referees that you may provide.

Overseas disclosures

We may disclose your personal information overseas. The countries where we are likely to disclose your personal information include the United States of America and countries within Europe. However, if we do disclose this information outside Australia, we will do so on the basis that the information will be used only for the purposes set out in this section.

Personal information about third parties

You represent that, if at any time you supply us with personal information about another person (for example a referee), you are authorised to do so; and you agree to inform that person who we are, how to contact us, and how to obtain our Privacy Policy, and that we will use and disclose their personal information for the purposes set out in the Notice and that they can gain access to that information by contacting us.

Security, privacy policy, and marketing preferences

Security

We take all reasonable steps to ensure that all your personal information held by us (on our website or otherwise), is protected from misuse, interference and loss, and from unauthorised access, disclosure or modification.

Privacy Policy

Our Privacy Policy located on our website at victeach.com.au provides additional information about how we handle your personal information. It sets out how you can ask for access to personal information we hold about you and seek correction of that information. It also explains how you can complain about a breach of the Privacy Act or the Credit Reporting Privacy Code and how we will deal with your complaint. We will give you a copy of our Privacy Policy on request.

Marketing preferences

We may use information about you to inform you about products and services (unless you ask us not to). We may do so even if you are on the Do Not Call Register.

(c) Copyright exists in this document

Electronic Verification

The Mutual Bank is required by law to verify your identity prior to providing you with a financial product or service. The Mutual Bank contracts with outsourced service providers to conduct electronic verification of identity.

Please indicate whether or not you consent to the Mutual Bank verifying your identity electronically.

I consent to the Mutual Bank verifying my identity electronically and acknowledge that the Mutual Bank will provide details such as my name, address and date of birth to their service provider who will electronically match my details against those held about me on their database which may include credit file information.

The Mutual Bank will then receive an assessment of the matching data which will be used solely for the purpose of verifying my identity in accordance with the AML / CTF Act 2006.

Applicant 1 Applicant 2

I do not consent to the Mutual Bank disclosing my personal details to their service provider for the purpose of verifying my identity electronically and choose to provide documentary evidence of my identity.

Applicant 1 Applicant 2

It is an offence under the AML/CTF Act 2006 (Cth) to give false and misleading information.

New Signatory(ies) to Sign Below

I declare the details on this form to be true and in applying for this product or service agree to comply with all Terms & Conditions and the Constitution of the Mutual Bank. By signing below you agree to be bound by the Privacy Information and Declaration as outlined above. Please ensure you have read and understood these before signing.

Signature 1	<input type="text"/>	Signature 2	<input type="text"/>
Date	<input type="text" value="/ /"/>	Date	<input type="text" value="/ /"/>
Signature 3	<input type="text"/>	Signature 4	<input type="text"/>
Date	<input type="text" value="/ /"/>	Date	<input type="text" value="/ /"/>

Refer to the Terms and Conditions available at our branches, on our website victeach.com.au or by contacting us on **1300 654 822**. These documents should be considered before acquiring a product.

Deletion of signatory authorisation

I authorise the names and signatures that appear above to be deleted from the account.

New signatory authorisation

I declare that Victoria Teachers Mutual Bank may act upon this authority until it has received my written instructions to the contrary or notice in writing of my death from a person entitled to give such notice. I acknowledge that all actions taken by the authorised signatory(ies) are taken on my behalf. I agree to indemnify the Mutual Bank against all claims arising out of the operation of the account(s) by my authorised signatory(ies) provided the Mutual Bank has acted within the terms of my authority. I acknowledge that the new signatory(ies) are authorised to operate in addition to any existing signatory(ies).

Existing Signatories to complete & sign below (The Principal and at least one other existing signatory):

Position Held	Full Given Name(s)	Surname	Signature
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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